

## Kingston Elementary School PTA Board Meeting September 20/2016

Meeting called to order - 6:18 pm

In Attendance - Dr. Shewbridge, Mrs. Teri Davis, Jessica Pickering, Kathleen Ricketts, Kathryn Whitworth, Jill Patterson, Bridget Fickenscher, Donna Savoie, Kim Martin, Rocky Kitzmiller, Polly Foster, Constance Tallett, Jessica Tallett, Diane Tegtmeier, Carolyn Rowland, Michelle Ludwig, Melody Adler, Christine Moore, Roberta Kavanaugh, Holly Bennett, Julie Kelley, Erin VanHouten, Gabrielle Kenison, Anna Feliberti, Vicky Throckmorton.

### **President - Anna Feliberti**

- Welcome and Introduction
- Motion to approve previous minutes: Rocky Kitzmiller - Kim Martin Seconded the motion
- The minutes were approved by unanimous vote

### **Treasurer's Financial Report - Leslie Nelson**

- Checking Balance 12,894.55
- Just Deposited 8,750 Cougar Fnd  
\$ 6 Membership
- Have \$ 280 to deposit for AAr
- Have \$ 200 From Middle Plantation Civic
- 811.35 transferred from "Unclaimed Checks" to Savings Account
- Each VP has a folder with reimbursement sheets that are kept by entrance in PTA box

### **President - Anna Feliberti**

- Year off to a great start.
- The September General Membership meeting was conducted during Open House via video. The membership was asked to vote on our 2016-2017 Annual Budget, Audit and June minutes. (please see previous minutes for details)
- When using BLUE copy paper please return it where it belongs.

### **Secretary - Vicky Throckmorton**

- We received 4 thank you cards:
  1. Mr. Nicolas Robichaud for KES Scholarship
  2. Mrs. Ashley Burris for KES Scholarship
  3. Mrs. Tegtmeier, Mrs. Huisenga. Mrs. Adamson and Mrs. Hughes for the amazing back to school Luncheon.
  4. Mrs. Carden, Mrs. Kenison, Mrs. Boudreau and Mr. Lee for the wonderful back to school Luncheon and \$50 reimbursement.

**School Directory - Holly Bennett** - Friday, September 16th was the deadline for parents to submit their Directory forms. The information is currently being entered into the spreadsheet and then it will be ready for proofing. If anyone is interested in helping with the proofing portion, please email Holly at [holly73obennett@gmail.com](mailto:holly73obennett@gmail.com).

**Room Parent Coordinator - Alison Gregory** - Room parent meeting was held on September 19 in the morning. All teachers have room parents except for Mrs. Boudreau. Room parents were encouraged to meet with their teachers, set up Shutterfly sites or other method of communication with parents and log their volunteer hours. Nurse Wendi was in attendance to discuss food allergies and encourage parents to bring non-edible goody bags for birthday celebrations.

**1st VP of Programs - Kathryn Whitworth**

- Game Night- Kathleen Ricketts- November 4, will be using template from last year (family pack/preorder pizza), still need 4 volunteers.

**Watch Dog Dad - Kat Withworth reported for Jenna Counselman** - Things are off to a good start. Our first WDD was this past Friday. We definitely still have a lot of open slots. A new Sign Up Genius was created from scratch for this year. The link is being shared. As of right now, it is on the PTA website and it will be included in the electronic newsletter. talked to Kami about sharing it on the FB page. Also considered finding out if Room Mom's could email out the link to their classroom parents. Can sometimes include the link in Thursday blue folders, as well. Also set up a QR Code for the website that we used on Open House night.

Here is the link to the Signup Genius:

<http://www.signupgenius.com/go/10c0948aca628a1fe3-watch>

All materials have been updated and have sent them to Judy Granlund- a new sign for every teacher to hang outside of his or her room when they have work for a WDD and a new daily itinerary for WDD's.

During the last week of every month, will send Judy a report of who is signed up for the next month.

Alison Gregory is helping by being the point of contact for t-shirts. If someone needs to buy a WDD t-shirt for \$15, they can contact Alison.

**Cultural arts Assembly - Jessica Pickering** - We are waiting to decide on the final dates.

1. Young Audiences----Atumpan (Big Bad Bullies)

Date: Dr. Shewbridge has given us the following dates in October 5th, 14th, 17th, 18th, or 21st. Still waiting for a confirmation from Young Audiences.

Atumpan uses versions of traditional Euro-American folklore to define bullying in its different forms and provides techniques to stop bullying. Cost: \$570

2. Children's Theatre of Hampton Roads---Davy Crockett's Tremendously Tall Tale

Date: January 17th. Waiting for Dr. Shewbridge to confirm date

Join Davy Crockett on a trip through the folklore and tall tales of American Frontier. Cost: \$800

3. Young Audiences--Curtis Blues-Super nutrition for superheroes

Date: May 15th or 16th. Waiting for a confirmation from Young Audiences

Jaime puppet wants to get on soccer team but has junk food problem and lacks energy. Students will help Jaime to make good food choices to make his body strong like super hero. Cost: \$790

**Reflections - Michelle Ludwig** - November 9 will be the Showcase from 6 to 7 pm, will send flyer with info soon, also we are in the process of getting the judges, also we are collecting donations for the prizes.

Mrs. Kelley suggested to send newsletter to teachers with information about reflections so kids and parents get more information about it.

**2nd VP of Membership - Christine Moore**

PTA membership is growing. We have all 61 staff members and 469 parents/friends(540 total) with still some more to process)

**VIE- Kim Martin-** Currently organizing volunteer forms, also wants to make sure everybody knows volunteer hours can be login through your cell phones.

**Welcome Tea- Courtney Sonkin** - Welcome tea had around 40 + people. Great turn out!

Lots of new faces. Gave out 40 magnets and rallied off some old Spirit wear. Mostly new family's.

**AAR - Rocky Kitzmiller** - we still need volunteers.

-Please encourage friends and family to sign up for the run--share on social media

-Signs through neighborhoods are done and will get out in the next couple weeks.

-Next year, looking to see if Liskey Printing will donate flyers.

-Contest between the classes to get the most people signed up for the run will get a pizza party.

Family and friends can count as well to their classes numbers.

**Spirit Wear - Donna Savoie** - Order forms went home in Thursday Folders (9/15).

Orders due October 7th

-Two new colors- orange and tie dye

-One new design- baseball T with elbow sleeves

**School Store - Vicky Throckmorton** - NOT officially opened yet

-Purchased items and had a dry run with Joy and getting familiar with store, went very smooth.

-Will have a signup genius open for volunteers next month.

-Will have another dry run next week to finalize details.

**Carnival - Polly Foster and Erin VanHouten**

- See attached report.

### **3rd VP of Ways and Means - Melody Adler**

Total deposit 9/20/2016 \$8,505.00

### **Administration - Dr. Shewbridge and Mrs Davis**

-Mrs. Davis - After School Clubs are very popular and will run from Oct 7 to November 14 Megan Strauss is in charged, drawing will be next week.

- Dr. Shewbridge - Year started well!!!

-Had scavenger hunt for the teachers

-Had the DOT project for teachers and students and was very successful.

- We are trying to focus on balance being an anchor school, knowing what can be done with devices.

- Our Makerspace is ready to go and we have not introduced technology yet in the lab.

Bridget F. volunteer to help/collect items needed.

-We have 2 PCI goals to keep Kingston moving forward

1. 100% of students K-5, enrolled by November 3, 2016, will participate in at least two community service projects by June 2017, as measured by the Classroom Service Project Participation chart and in grades 3-5 as recorded in a reflection piece to be posted to their digital portfolio.
2. • By June 2017, 100% of students in each of the grades, K-5, will participate in at least three Makerspace learning tasks supporting creativity/critical thinking/problem-solving as measured by the school's Makerspace Participation Chart and in grades 3-5 as recorded in a reflection piece to be posted to their digital portfolio.

-Teachers currently have a book club, (6 books total) that will be discussed on October 10 and 24 (professional days)

### **New Business**

#### **Lexie Henelly - Gold Award project**

She is a highschool student at First Colonial and is currently working on her gold award project "EMERGENCY CLOTHES CLOSET" at the hospital where her mom works she is collecting items for patients that need clothes after leaving ER.

Asked to have a booth at the AAR and a drive to collect clothes also would like to send a flyer in Thursday folders.

Project would be from Oct 8 - 15.

**Next PTA meeting - Oct 18,2016**

Meeting Adjourned - 7:33 pm