

Minutes for Tuesday, October 3rd, 2017

In attendance: Bridget Fickenscher, Leslie Nelson, Amy Hetzler, Stephanie Lyon, Nan Gough, Julie Kelley, Karen Mirra, Tommy Clements, Carolyn Rowland, Anna Feliberti, Christine Moore, Kathleen Ricketts, Lauren Barkan, Melody Adler, Heather Anderson, Polly Foster, Natalie Bray, Dr. Shewbridge, Mr. Baker

Call to order at 6:18pm

1. Treasurer's Report-Leslie Nelson

Checking Account Balance: \$5,067.70

Savings Account Balance: \$10,881.24

Not Yet in Moneyminder:

Kingston Membership: \$150.75

VA & National Membership: \$251.25

Cougar Fund: \$164

AAR: \$1034

Cougar Fund: \$12,898

Important Totals:

AAR already collected \$1,588

Cougar Fund: \$13,1199 (there will be another 300 from membership that was recorded to the wrong line item)

Membership: \$1,213.25 (Adjustments pending)

Approval of Financial Report

First – Stephanie Lyon

Second – Melody Adler

2. President's Report-Bridget Fickenscher

- -Approval of Minutes from August 28th Board Meeting
 - First – Anna Feliberti
 - Second – Polly Foster
- By-Laws Revisions Year - Report and Approval
 - Reviewed specific by law changes – number of meetings of general membership, executive meetings, how many members to reach a quorum and officer terms
 - Detailed by-law revision notes can be found in the lobby to review
 - First – Stephanie Lyon
 - Second – Anna Feliberti
- Meeting Calendar is the 1st Tuesday of each month with no meetings in November or April
- VB Council PTA requires president's signature on all contracts signed

3. Secretary- Amy Hetzler

- Thank you Cards from scholarship winner

- Please email Amy Hetzler (amy.g.hetzler@gmail.com) a copy of all reports for meetings.
- **Newsletter/Website:** Emily Phillips – first newsletter sent, every three weeks and instructions should be sent through Allison/Room moms so that new parents can sign up
- **School Directory:** Holly Bennett – forms have been collated and sorted and information is being inputted, we need artwork to be submitted via email or drop off in “Directory” folder.
- **Room Parent Coordinator:** Alison Gregory – 1st meeting was held on September 19th. All rooms currently have a room parent. Meeting reviewed communication methods, tracking volunteer hours and food allergies.

4. 1st VP of Programs - Stephanie Lyon

- **Family Fitness Night-** Monday, Nov. 6th 6PM – 8PM - Kathleen Ricketts & Clements. Inyodo Taekwondo, special pricing for subs from Jimmy Johns, will serve as a General Membership Meeting.
- **Reflections:** Natalie Bray – Within Reach – Deadline Oct. 10th – Discussed Early Bird submissions (7), Judging to be completed by October 24th, Showcase and Award winner reception, goals and making the program more successful in the future as well as other ways to embrace art (e.g. National Art Education Week).
- **Watch Dog Dads:** Alison Gregory/Jenna Counselman – Still seeking volunteers, sign up genius has been sent via newsletter, website and Thursday Folders.
- **After School Enrichment:** To be discussed at next meeting.
- **Chesapeake Initiative:** Still looking for co-chair of Knee Deep program. Volunteer from Aquarium presents at four presentations in fall and four in the spring and the parent is there to ensure respect from students. Chaperone two field trips and send a reminder to parents of events.

5. 2nd VP of Membership - Christine Moore

- **VIE Chair:** Kim Martin - Volunteers of the month: Katie Petchel and Amber Stewart for Teacher Luncheon, Cortney Sonkin for Welcome Tea. Thanks Ladies!

6. 3rd VP of Ways and Means- Melody Adler

- **Cougar Fund** Melody Adler – Great support from parents and very excited about new diamond and gold sponsors. New banner being made for cafeteria to reflect current sponsors.
- **AAR** Carolyn Rowland (for Rocky) - 168 Runners registered currently, Neighborhood letters sent out, Signs are out and the smaller neighborhood signs will be out next week, we have 6 of 40 race monitors and need more support in this area.
- **Carnival:** Polly Foster – Discussed presale which is new this year, Process for concessions via tickets, Table and logistics for moving between AAR and Carnival with limited time, seeking 14 tables for use that day that can be dropped off and picked up so setup can begin. Budget and City Applications and Insurance were reviewed.
- **Spirit Wear:** Lauren Barkan – Order forms were sent out and deadline is October 12th. Looking at adding additional styles in the future.

- **School Store:** Joanna Knight – Opened on Wednesday, discuss ideas of having pictures of items for kids to look at in their seats prior might make process go faster.

7. Administration: Dr. Shewbridge/Grant Baker

- **Reviewed various items:** Mr. Baker Welcome and Introduction, Names in Lunch boxes and articles of clothing, Flipped Video links on Kingston Homepage for all classrooms to give basic information to parents, Thanks for support for open house and tech night
- **School Planning Council:**
 - December will share specifics on strategies for continuous improvement
 - Two preliminary goals shared 1) balance Makerspace with technology and 2) grade level reading importance

Upcoming Events:

Staff Day (no students): Monday, October 9th

35th annual AAR/Carnival: Saturday, October 14th

Reflections Showcase: Wednesday, November 1st

Family Fitness Night: Monday, November 5th

Staff day (no students): Tuesday, November 7th

Next PTA Board Meeting: Tuesday, December 5th at 6:15 PM (no Meeting in November)
Multi-purpose room

Adjournment 7:32