

Kingston Elementary School PTA Board Meeting February 21, 2017

Meeting called to order - 6:28 pm

In Attendance - Dr. Sharon Shewbridge, Mrs. Teri Davis, Kathryn Whitworth, Polly Foster, Julie Kelley, Stephanie Lyon, Emily Stevan, Bridget Fickenscher, Jason Niehoff, Roberta Kavanaugh, Jessica Pickering, Natalie Bray, Karen Mirra, Anna Feliberti, Vicky Throckmorton.

**President - Anna Feliberti**

- Welcome and Introduction
- Motion to approve previous minutes from previous meeting: Stephanie Lyon - Julie Kelley seconded the motion.
- The minutes were approved by unanimous vote.

Dr. Shewbridge introduced a First Colonial High School, "Emily" who is working on her senior project regarding financial aid for cancer patients, she would like to do a fundraising event with adult supervision- PARENTS NIGHT OUT for 3 -4 hours and donate money to the American cancer society, event to be held at the gym and after spring break.

**Treasurer's Financial Report - Leslie Nelson**

- Total Reconciled Checking Balance \$31,378.04
  - Total Reconciled Savings Balance \$10,879.08
  - Total on all Kingston PTA Accounts \$ 42,257.12
- Motion to approve financial report: Bridget Fickenscher - Dr. Shewbridge seconded the motion.

**President - Anna Feliberti**

- We have awards for sponsors and will send certificates of appreciation to them.
- Bridget has list of volunteers for positions and Emily will announce them on Feb 27

**Secretary - Vicky Throckmorton**

- Thanks you cards
- PLEASE SEND YOUR REPORT IN ADVANCE AND IF YOU WANT TO BE ADDED TO THE AGENDA

**1st VP of Programs - Kathryn Whitworth**

- Bingo went smooth.
- Family Reading Night - Roberta Kavanaugh - doing well, flyer went out, need more volunteers, kids won't be allowed to wear costumes and Anna suggested to have kids make posters instead. Still collecting paper bags. Book fair will be from 4:30 to 8:30. Kathryn will be in charge of food.
- 5th Grade Graduation- The committee met and Kim Martin and Rocky will organize and handle the pool party, trying to get cupcakes from Sam's club, also collecting photos, slide show going smooth. Graduation will be Thursday am.

### **2nd VP of Membership - Christine Moore**

- Currently 582 members total. Updated deposit and member list will be sent at the end of this week.

- Hospitality - Stephanie Lyon - for teacher appreciation week kids will bring the following:

1 Monday - Flowers

2 Tuesday - Handmade card or letter

3 Wednesday - PTA luncheon

4 Thursday - Healthy Snack/coffee/tea

5 Friday - School Supplies

Will give gift cards to our 13 drivers 3 special Ed assistants, crossing guard, cafeteria staff and 6 custodians.

### **3rd VP of Ways and Means - Melody Adler**

- Silent Auction - Anna reported for Trish Fritz – Auction went well. The committee worked hard to collect items. Report from Chair was that having the live event during Bingo was not as successful as needed. Full report attached.

- Carnival - will be on October 14 and it will last 3 hours.

### **Administration - Dr. Shewbridge and Mrs. Davis**

- Dr. Shewbridge - Talked about grading and evaluation practices, we are required to submit a plan regarding grading to central office. Forms were shared for feedback.

- Mrs. Teri Davis - After school clubs started today

- Anna asked for SOL volunteers.

### **New Business**

- **Mr. Niehoff** - He's currently working on a project "Kingston Learning Expo" to share and show how we teach being a digital anchor school. Suggested event date and time- April 6 from 5:30 to 7:30. Students to explain how they learn in each grade level and will include Makerspace activities. He also asked for old iPhones for project.

- Budget request: 2nd grade has a program with MOCA and there's also an internal field trip so \$299 to be transferred from teacher grants to student development. Bridget approved the motion and Mrs. Davis seconded it.

### **Upcoming events -**

- Book fair

- Teacher appreciation week

### **Next PTA meeting - General meeting -**

Meeting Adjourned - 7:30 pm

## 2017 Silent Auction Final Report

Online Auction: \$1944.00  
Bingo Night Raffle: \$94.00  
Total Silent Auction: \$2038.00

### Expenses

Paypal Fees: \$99.62

Materials for Bingo Night:

Net total: \$1938.38, minus Bingo Night Materials (probably around \$10.00).

### Summary:

The auction went much smoother this year than last year, but we were hampered by a couple of things. First, the Chair (Trish Fritz) got a job that is time consuming and had less time to devote to the Auction and second, the entire committee was 3 people, including the Chair. This is not optimal, or even reasonable in order to put on a decent fund raiser. We did pretty well considering the challenges.

### Bingo Night:

Not worth the effort and I wouldn't recommend doing it again. There is already so much going on with the actual Bingo and the raffle that was already planned, that there was no real time for the Silent Auction raffle and we literally called out the prizes in a hurry as people were leaving at the end of the night. As we only made \$94 gross it was not a good use of anyone's time.

### Plan for next year:

Get a committee of at least 4, but 5 would be better, or don't do it. It does not have to be a "full time job", as the Chair was told it would be (we didn't approach it that way) and it's really not even all that unpleasant to do but there's a stigma that keeps people from volunteering. Given a larger committee and a clearer schedule for the Chair, it would be relatively easy to raise more money as the main hindrance this year was time and resources. The business community at large is set up for fundraisers and the merchants approached were overwhelmingly in favor of helping us. A larger list is already set for next year so a lot of the legwork is already done.